

2024 BE-10 eFile Navigation Tips

Table of Contents

Navigation Tips.....	2
Requesting an Extension.....	4
File a Claim for Not Filing	4
A. File a Claim for Not Filing for the Whole Company	4
B. File a Claim for Not Filing for Individual Affiliates.....	6
Download and Submit Forms.....	8
Adding and Deleting New Affiliates.....	10
Secure Messages.....	12

BEA is in the process of upgrading our eFile system and has begun transitioning some forms to web-based versions. More information is provided on the web-based BE-10 forms within this [eFile FAQ](#).

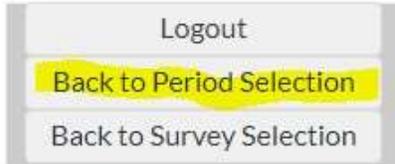
Navigation Tips

To return to your User Account Homepage, click the “Back to Survey Selection” button.



To select a different filing period for the survey, click “Back to Period Selection”.

Account Tools



To change the email or phone number associated with eFile user account, select "Update User Info" from the User Account Homepage.



To change the password for your eFile User Account, select "Change Your Password" from the User Account Homepage.



Requesting an Extension

From the User Account Homepage select the company to file for and then select the appropriate filing period. From there scroll down and click “Request Extension” (as shown below).

Form Tools
Update Submission Status
Submit All Saved Documents
Import Data
Look up Industry Codes

IMPORTANT!!!

If you are using the Google Chrome browser, our PDF forms may not work correctly. See our page on how to use the eFile system with Google Chrome before proceeding.

Extension Request:

If you need more time to file, you can request an extension by clicking the button below:

[Request Extension](#)

File a Claim for Not Filing

If your company received a notification from BEA to file the BE-10 survey and all or part of the company do not meet the survey requirements, you can let us know by submitting a Claim for Not Filing.

A. File a Claim for Not Filing for the Whole Company

From the User Account Homepage select the company to file for and then select the appropriate filing period. Below the extension request you will see a box labeled “Forms”. Under “BE-10/11A” in the “Form” column click the “File Exemption Claim” button.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000	Company		BE-10/11A File Exemption Claim	Required		This form has not yet been downloaded. Download
9999	Company		BE-10/11D	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					BE-10D Overflow	Add Overflow
New Delete This Affiliate	Affiliate		BE-10B/11B-LF File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A	Add Overflow

Review exemption requirements before selecting “File Exemption”.

eFile

BE-10 Exemption

If this entity meets the criteria below, click "File Exemption" below. Otherwise, click "Cancel" to go back.

A. This U.S. person did not own or control, directly and/or indirectly, 10 percent or more of the voting securities of an incorporated foreign business enterprise, or an equivalent interest in an unincorporated foreign business enterprise (including a branch or real estate held for other than personal use) at the end of its 2024 fiscal year.

B. This U.S. person did own or control, directly or indirectly, 10 percent or more of the voting securities of an incorporated foreign business enterprise, or an equivalent interest in an unincorporated foreign business enterprise (including a branch or real estate held for other than personal use) at the end of the 2024 fiscal year, but...

- The owners are citizens of a foreign country who (a) are residing in the U.S. as a result of official employment by a foreign government (including the immediate family of such persons), or (b) have been and expect to be residing in the U.S. for less than one year OR...
- Is fully consolidated in the BE-10 report of another U.S. person OR...
- Other. You will be asked to specify and include reference to section of regulations or instructions on which the claim is based.

NOTE: if you were NOT contacted by BEA about reporting in this survey, and you do NOT meet BE-10 filing requirements, you are not required to file a BE-10 survey. DO NOT click on the "File Exemption" button.

File Exemption Cancel

After you click “File Exemption” it takes you back to company page, where you can access the claim for Not Filing by clicking on the “File Exemption” button in the “Forms” box for the affiliate as shown below.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000			U.S. Exemption Remove Exemption Claim	Required		This form has not yet been accessed. File Exemption
0002		Canada	BE-10C/11Cmin File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A	Add Overflow

After completing the contact and certification information you will need to select basis for exemption, and then select “Submit” and click “Save/Submit Data” button.

Part I: Basis of Claim for Not Filing BE-10 Forms
Check and complete either A or B

A. This U.S. person did not own or control, directly and/or indirectly, 10 percent or more of the voting securities of an incorporated foreign business enterprise, or an equivalent interest in an unincorporated foreign business enterprise (including a branch or real estate held for other than personal use) at the end of its 2024 fiscal year.

B. Did not file the 2023 BE-11, Annual Survey of U.S. Direct Investment Abroad with this Bureau.

C. Was not on the 2023 BE-11, Annual Survey of U.S. Direct Investment Abroad report with this Bureau.

B. This U.S. person did own or control, directly or indirectly, 10 percent or more of the voting securities of an incorporated foreign business enterprise, or an equivalent interest in an unincorporated foreign business enterprise (including a branch or real estate held for other than personal use) at the end of the 2024 fiscal year, but (Mark (X) one)

The owners are citizens of a foreign country who (a) are residing in the U.S. as a result of official employment by a foreign government (including the immediate family of such persons), or (b) have been and expect to be residing in the U.S. for less than one year.

It is fully consolidated in the BE-10 report of another U.S. person – Give name and address of that person and their BEA Identification Number, if known.

Name

Address (Number and Street or P.O. Box)

City State Zip

BEA ID Number (if known)

Other – Specify and include reference to section of regulations or instructions on which the claim is based

Do you want to:

Save Data: Save the information you have inputted, but does not submit to BEA. Do this if you need to complete the submission later. You must do a “Submit” in order to complete your filing.

Submit: This will submit this form to BEA. You can submit multiple times and we will generally use the newest submission. We may reach out by phone, email or secure message if there are any questions regarding this report.

Save/Submit Data:

B. File a Claim for Not Filing for Individual Affiliates

From the User Account Homepage select the company to file for and then select the appropriate filing period. Below the extension request you will see a box labeled “Forms”. There is a “File Exemption Claim” button for each BE-10/11 affiliate. Click on the button for each affiliate you want to complete a Claim for Not Filing for.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000	Company		BE-10/11A File Exemption Claim	Required		This form has not yet been downloaded. Download
9999	Company		BE-10/11D	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					BE-100 Overflow *	Add Overflow
New Delete This Affiliate	affiliate		BE-10B/11B-1F File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A *	Add Overflow

Review exemption requirements before selecting “File Exemption”.

eFile

BE-10 Exemption

If this entity meets the criteria below, click “File Exemption” below. Otherwise, click “Cancel” to go back.

A. The U.S. Reporter no longer owns or controls, directly or indirectly, 10 percent or more of the voting securities of the incorporated foreign business enterprise (or an equivalent interest in an unincorporated foreign business enterprise)?

B. All of the following apply: 1) the foreign affiliate is a private fund, AND 2) the private fund foreign affiliate does not own, directly or indirectly through another business enterprise, an “operating company” - i.e., a business enterprise that is not a private fund or a holding company - in which the consolidated U.S. Reporter owns at least 10 percent of the voting interest, AND 3) if the U.S. Reporter owns the private fund indirectly (through one or more other business enterprises), there are no “operating companies” between the consolidated U.S. Reporter and the indirectly-owned foreign private fund? For more information regarding private funds visit www.bea.gov/privatefunds.

[File Exemption](#) [Cancel](#)

After you click “File Exemption” it takes you back to company page to access the file exemption button.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000			BE-10/11A File Exemption Claim	Required		This form has not yet been downloaded. Download
0010			BE-10C/11Cmin File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A	Add Overflow
0029			Foreign Affiliate Exemption Remove Exemption Claim	Required		This form has not yet been accessed. File Exemption
0030			BE-10C/11Cmin File Exemption Claim	Required		This form has not yet been downloaded. Download

After completing the contact and certification information you will need to select basis for exemption, and then select “Submit” and click “Save/Submit Data” button.

Name of Foreign Affiliate:

Affiliate ID:

Check One:

- This private fund affiliate meets the exemption criteria stated in B above.
- This affiliate was liquidated, seized, or the U.S. Reporter’s direct and indirect ownership interest in the affiliate otherwise fell below 10 percent. Enter the date this occurred below.
- This affiliate was sold. Enter the date this occurred below. If it was sold to another U.S. entity, provide name and contact information for the new owner below as well.

Date (mm/dd/yyyy):

If sold to another U.S. entity provide the name and address:

Name:

Address:

Do you want to:

Save Data. Saves the information you have inputted, but does not submit to BEA. Do this if you need to complete the submission later. You must do a “Submit” in order to complete your filing.

Submit. This will submit this form to BEA. You can submit multiple times and we will generally use the newest submission. We may reach out by phone, email or secure message if there are questions regarding this report.

[Save/Submit Data](#)

Download and Submit Forms

You are now ready to fill out the survey. If you are using Google Chrome or Microsoft Edge, please refer to the following link for more information https://apps.bea.gov/efile/efile_chrome.cfm.

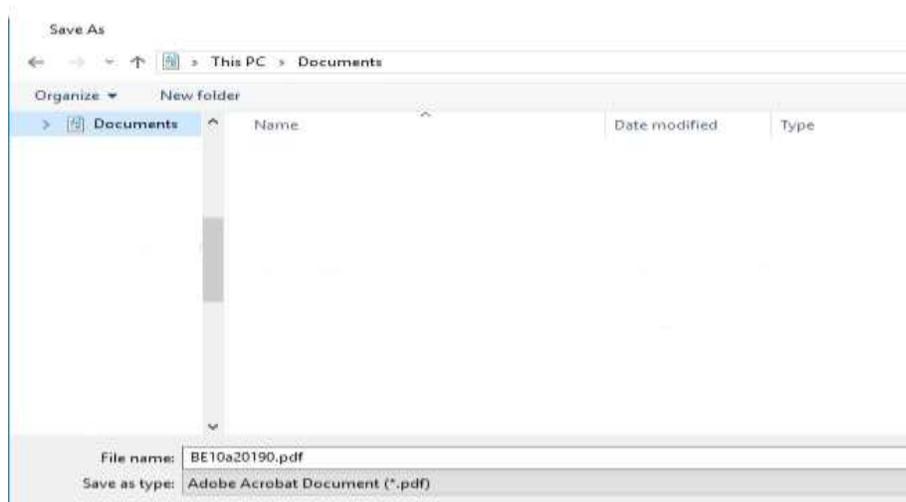
Step 1

From the User Account Homepage select the company to file for and then select the appropriate filing period. Then scroll down to the list of forms that need to be filed and select the form you need to file by clicking "Download". This will eventually need to be done for each required affiliate form.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000			BE-10/11A File Exemption Claim	Required		This form has not yet been downloaded. Download
0010			BE-10C/11Cmin File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A	Add Overflow
0029			Foreign Affiliate Exemption Remove Exemption Claim	Required		This form has not yet been accessed. File Exemption
0030			BE-10C/11Cmin File Exemption Claim	Required		This form has not yet been downloaded. Download

Step 2

After clicking "Download" if the form does not open automatically in Adobe, you will need to save the form to your computer as an adobe acrobat pdf file.



Step 3

Enable all features if needed and then fill out required data. After completing the form click “Save Data” and then “Submit Data” on the first page of the document.



Welcome to the BEA *eFile* system for the 2024 BE-10 Annual Survey of U.S. Direct Investment Abroad. This page is where you can save and/or submit your data. **IMPORTANT:** If you are using the free Adobe Acrobat Reader software, you will not be able to save data that you enter into the form. You can, however, submit a partially completed form and return to it later by downloading the form again from the *eFile* website. When you download the form after a submission, all of your previously saved data will be filled in. You can then save a copy of the form, along with the data you entered previously, to your computer.

Please note that you must download a separate form for each entity for which you are required to file. You cannot download one form and use it to file multiple affiliates.

You can run a check of your data by clicking the Run Error Checks button. This will run a series of mathematical checks and alert you to possible errors in your data. You are not required to correct the errors before submitting and the checks are not meant to be comprehensive.

When you are ready to submit your document, return to this page (either by scrolling back to the top or by using the buttons on the bottom of each page) and click the Save/Submit Data button. You will be prompted to select either a save or a final submission. You can also do a final submission from the *eFile* website. We will not use your data until you do a final submission.

Thank you for using the BEA *eFile* system.

Save Data

Run Error Checks

Submit Data

Import/Export Data

Note 1: if you need to resubmit a form or make changes, choose filing period, download submitted form, make changes, and resubmit.

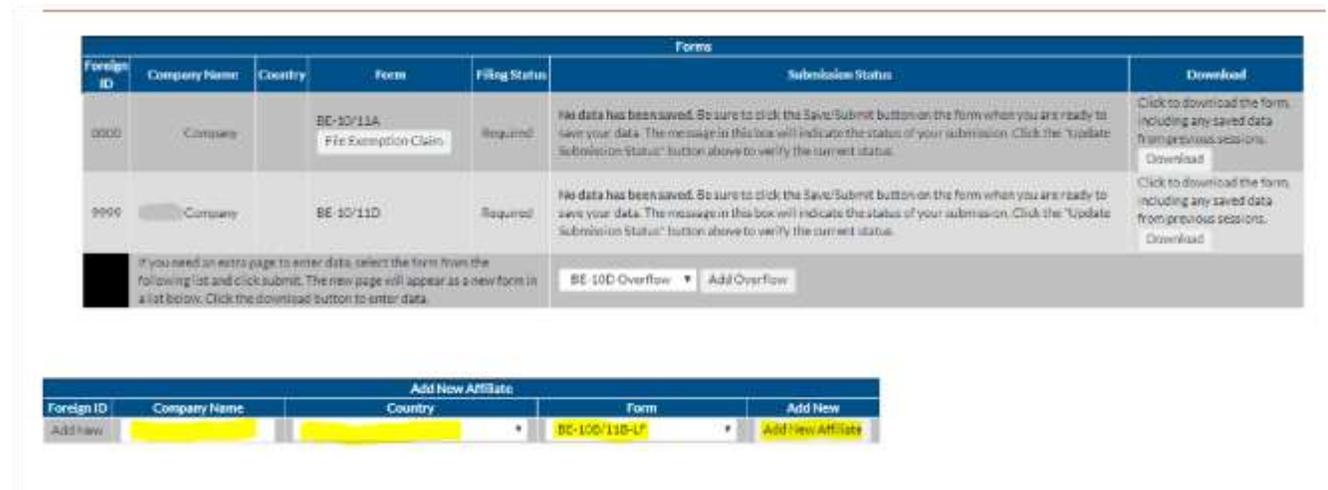
Note 2: if you need to change the form type for an existing affiliate please contact us via a secure message. If it is a new affiliate see instructions for creating and deleting affiliates below.

Note 3: Make sure you are using Adobe Acrobat and not an internet browser tab to complete the form.

Adding and Deleting New Affiliates

If your company has any affiliates that are not listed in the “Forms” grid, you will need to add them and submit the appropriate form. Below the “Forms” grid you will see a small box labeled “Add New Affiliate.” Fill out Company Name, Country of LOCATION, and select form type based on ownership of the affiliate and size (see <https://www.bea.gov/help/faq/1392> to determine which form to select). Then click Add New Affiliate.

Note: It is important that this is only used to add new affiliates. **Creating a new affiliate to change the form type of an existing affiliate might result in additional follow up from BEA.**



The screenshot shows two parts of the BEA interface. The top part is a table titled "Forms" with columns: Foreign ID, Company Name, Country, Form, Filing Status, Submission Status, and Download. It lists two forms: BE-10/11A (File Exemption Claim) and BE-10/11D. Below the table is a note about overflow forms and a button "Add Overflow". The bottom part is the "Add New Affiliate" form with fields for Foreign ID, Company Name, Country, Form, and an "Add New" button.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000	Company		BE-10/11A File Exemption Claim	Required	No data has been saved. Be sure to click the Save/Submit button on the form when you are ready to save your data. The message in this box will indicate the status of your submission. Click the "Update Submission Status" button above to verify the current status.	Click to download the form, including any saved data from previous sessions. Download
9000	Company		BE-10/11D	Required	No data has been saved. Be sure to click the Save/Submit button on the form when you are ready to save your data. The message in this box will indicate the status of your submission. Click the "Update Submission Status" button above to verify the current status.	Click to download the form, including any saved data from previous sessions. Download

If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.

BE-10D Overflow Add Overflow

Add New Affiliate				
Foreign ID	Company Name	Country	Form	Add New
Add New			BE-10D/11D-LF	Add New Affiliate

Verify the information and click “Add New Affiliate” if correct. If not, make changes and click “Submit”.

eFile: Add New Affiliate

BE-10/11 Benchmark/Annual Survey of U.S. Direct Investment Abroad 2019 Annual or Benchmark

ALERT: Use "Add Affiliate" only if the foreign affiliate is not listed. If the affiliate is listed but has been assigned the incorrect form type (BE-11B/LF), BE-11B(SF), BE-11C), DO NOT create a new affiliate. Please contact BEA at (301) 278-9418 or email be10_11efile@bea.gov and we will update the form type. Creating a new affiliate to correct the form type results in a duplicate affiliate.

Below is the information you have provided. If the information is correct click the "Add New Affiliate" button. Otherwise, enter the correct information below and click the "Submit" button.

Name:	Affiliate
Form Type:	BE-10B/11B-LF
Country:	

[Add New Affiliate](#) [Cancel](#)

If incorrect, enter corrected information below.

Name:	
Form Type:	BE-10B/11B-LF
Country:	

[Submit](#) [Cancel](#)

You can delete a new affiliate if you inadvertently create a duplicate or it is for the incorrect form type. Affiliates can be deleted if you have not submitted a form yet. This can only be done for newly created affiliates not for those that already exist in BEA's system.

Forms						
Foreign ID	Company Name	Country	Form	Filing Status	Submission Status	Download
0000	Company		BE-10/11A File Exemption Claim	Required	No data has been saved. Be sure to click the Save/Submit button on the form when you are ready to save your data. The message in this box will indicate the status of your submission. Click the "Update Submission Status" button above to verify the current status.	Click to download the form, including any saved data from previous sessions. Download
9999	Company		BE-10/11D	Required	No data has been saved. Be sure to click the Save/Submit button on the form when you are ready to save your data. The message in this box will indicate the status of your submission. Click the "Update Submission Status" button above to verify the current status.	Click to download the form, including any saved data from previous sessions. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					BE-10D Overflow	Add Overflow
New Delete This Affiliate	Affiliate		BE-10B/11B-LF File Exemption Claim	Required		This form has not yet been downloaded. Download
If you need an extra page to enter data, select the form from the following list and click submit. The new page will appear as a new form in a list below. Click the download button to enter data.					Supplement A	Add Overflow

Secure Messages

Step 1

Select the survey for which you want to view or send a message for from the User Account Homepage.

Foreign Direct Investment in the US

BE-12/15 Benchmark/Annual Survey of Foreign Direct Investment in the United States

Select (9999987_2)

US Direct Investment Abroad

BE-10/11 Benchmark/Annual Survey of U.S. Direct Investment Abroad

Select (E000081_1)

Step 2

Select the filing period you want from the bottom of the page and then click “Go to secure Mailbox”.

BE-10/11 Benchmark/Annual Survey of U.S. Direct Investment Abroad		
Filing Period	Select	Required Documents Filed
2024 Annual	Select	0 of 2

Secure Messaging - (See FAQs)

Communicate Securely With BEA	
Secure Messaging - 2024 Benchmark	
Received Items	0 (0 unread)
Sent Items	0
Go to the Secure Mailbox	

Step 3

eFile Secure Messaging System

[Back to the period selection screen.](#)

[Back to 2024.](#)

[View Messages for All Periods](#)

Messages for 2024

[Send a New Message](#)

Inbox

[Filing Period](#) [From](#) [Subject](#) [Attachments](#) [Sent Date](#)

Sent Items

[Filing Period](#) [Subject](#) [Attachments](#) [Sent Date](#)

From here you can view messages that were sent or send a new message.